



Peter O'Brien  
1 Main Street  
Tullamore  
Co. Offaly

# SAMPLE

## Notice to Occupier - Private & Confidential

Issue of Proposed Valuation Certificate pursuant to Section 26 of the Valuation Act 2001 as amended

This is an important document. Please read it in conjunction with the enclosed Explanatory Letter.

### Proposed Valuation Certificate

**The Proposed Valuation below is not your Rates Liability**

Revaluation of Offaly County Council Rating Authority Area					
Property Number:	1234567	PIN:	0000	Date of Issue:	3 <sup>rd</sup> March 2017
Proposed Valuation: (Net Annual Value)	€23,400	Rating Authority:		Offaly County Council	
Final date for submission of representations:				11 <sup>th</sup> April 2017	
Category:	RETAIL (SHOPS)	Use:	SHOP		
Occupier:	PETER O'BRIEN				
Trading as:	O'BRIEN'S HARDWARE				
Property Address:	1 MAIN STREET TULLAMORE CO. OFFALY				

**€23,400 X .26 = €6,084 =  
Rates Charge 2018**

If you are **dissatisfied** with any of the material particulars stated in the Proposed Valuation Certificate above, you may make representations to the Valuation Manager within 40 days from the date of issue of this Notice.

Martin Fagan  
Valuation Manager

**The basis of calculating your Proposed Valuation is on the reverse of this document. Please review it carefully in conjunction with the enclosed explanatory letter.**

**Rates:** Your rates liability for 2018 and subsequent years will be calculated by **multiplying the Proposed Valuation** of the property in the table above, **by the "Annual Rate on Valuation" (ARV)** which is set by the **local authority**.

You will find the indicative ARV for Offaly County Council on [www.offaly.ie](http://www.offaly.ie) or by calling (057) 934 7408. You can use this figure to estimate your indicative rates liability for 2018

The table below summarises the physical elements (different floor levels, floor uses and floor areas) that we have included in calculating your Proposed Valuation. Please review this carefully.

**The Proposed Valuation above is not your Rates Liability**

If you need clarification on any aspect of this notice you may e-mail [reval2017@valoff.ie](mailto:reval2017@valoff.ie) or contact our **Helpline** by telephoning **01 817 1033** between 9.30am and 5.30pm Monday to Friday, excluding public holidays.

Más mian leat cóip Ghaeilge den doiciméad seo a fháil, seol ríomhphost chuig [reval2017@valoff.ie](mailto:reval2017@valoff.ie) nó glaoigh ar **01 817 1033**, le do thoil.