

Comhairle Chontae Uíbh Fhailí
Building Control, Offaly County Council, Central Fire Station,
Tullamore, Co. Offaly.



Tel: 057-9327410, Fax: 057-9351524,
 Web: http://www.offaly.ie/eng/Services/Fire_and_Emergency_Services/Building_Control/
 e-mail: buildingcontrol@offalycoco.ie

FORM OF COMMENCEMENT NOTICE FOR DEVELOPMENT
(Notice to a Building Control Authority pursuant to Part II of the Building Control
Regulations, 1997 to 2009)

THE BUILDING CONTROL AUTHORITY

Name of Authority: Offaly County Council
Address: Central Fire Station,
Tullamore
Co. Offaly.

OFFICE USE ONLY
<i>Date received:</i> _____
<i>Register Reference:</i> _____
<i>Entered on:</i> _____
<i>Entered by:</i> _____
<i>Fee Received:</i> _____

(1). I, the undersigned, hereby *give notice /give notice on behalf of the person(s) named below**(at question 4), to the above Building Control Authority (in accordance with Part II of the Building Control Regulations 1997 to 2009) that *I/the persons named below**(at question 4) intend to carry out the development as described below. (* *Delete whichever is inappropriate*)

Signature: _____ Date: _____ Tel: _____ Fax: _____

Name of person(s): _____ Email: _____

Address: _____

Commencement Date (of works): _____ Fee Payable (€) _____

€30.00 per structure

2a. PROJECT PARTICULARS: (In addition, for Residential Developments, please complete Section 2b below)

Description of proposed development:

Planning Permission No. _____ Date of Grant: _____ Date of Expiry: _____

Fire Safety Certificate Number (if applicable): _____

Disability Access Certificate No. (if applicable): _____

Location of Development: _____

2b. Residential Development Information:

Total number of dwelling units (all phases*) _____ Total no. of phases*: _____

Phase for these commencement notice: _____ No. of units for this phase/commencement notice**: _____

Commencement Date for this phase: _____ (Proposed) end-date for this phase: _____

*Where applicable, i.e. phasing not relevant for single houses

** Include single house figure here

3. Builder:

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

4. Building Owner Details : (if different from Section 1 above)

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

5. Building Designer Details:

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

6. Information: Person(s) from whom plans, documents and any other information, as are necessary to show that the building or works will, if built in accordance with design, comply with the requirements of the Building Regulations, may be obtained.

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

7. Drainage System Foundations: Person(s) from whom notifications of the pouring of any foundations and/or the covering up of any drainage systems may be obtained:

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

EXPLANATORY NOTE

Form of Commencement Notice for Residential Development (Notice to a Building Control Authority pursuant to Part II of the Building Control Regulations, 1997 to 2009)

Part 1: Applicants Details

Signature:

Application to be signed by applicant

Date:

Date application was submitted to Local Authority

Commencement date for this phase:

Commencement date of works for this development which must be 14 to 28 days from receipt of application

Part 2a: Project Particulars

Description of proposed development

A brief description of proposed development in accordance with Planning Application e.g. *Construction of Dwelling House, domestic garage and all on site ancillary works.*

Location of development

Exact location of proposed development

Part 2b: Project Particulars/Residential Development Information

Total number of dwelling units (all phases):

The total number of units (houses and apartments) for the entire residential development, i.e. the total number of all phases.

Total number of phases:

Give the total number of different phases of development for this project

Phase for this commencement notice:

A commencement notice should be given at the start of each phase of development. Insert the number of the particular phase that this commencement notice is relevant to e.g. 1st, 2nd.

Number of units for this phase:

The corresponding number of units (houses and apartments) for this particular phase

(Proposed) end-date for this phase

Expected end-date for this particular phase of the development

Other Details Required

Builder

Details of contractor responsible the building of the development

Building Owner Details

The person/s to whom the building belongs to if different from section 1

Building Designer Details

Details of Architect or person responsible for the drawing of Building/Development Plans.

Information

Details of persons or engineer responsible to provide plans, documents and other information when required to show that the building is built in accordance with design and complies with the requirements of the Building Regulations.

Drainage System Foundations

Details of person or engineer responsible, to oversee the pouring of foundations and covering up of drainage systems

If you require any further information please do not hesitate to contact

*The Building Control Authority,
Offaly County Council,
Áras and Chontae,
Charleville Road,
Tullamore,
Co. Offaly
Phone: 057 9327410*