



Libraries

Comhairle Chontae Uíbh Fhailí
Offaly County Council

Offaly Library Service

Parent/Guardian Consent Form Online Events and Activities

Offaly Library Service facilitates events and activities through online platforms. These platforms may include but are not limited to Zoom, Facebook and YouTube.

This form seeks consent for your child/children to participate in the event/activity and utilize these online applications for virtual event purposes.

Guidelines in this consent form should be read in conjunction with the [Offaly Library Child Safeguarding Statement](#).

Please note that email addresses will not be used for purposes beyond this event i.e., your email address will not be used for marketing or added to distribution lists etc.

Parental Guidelines

- Meeting Invitations/event login will be emailed to parent email only – not to individual children participating
- Participants must join in a timely manner 5 minutes in advance of the start time
- No videoing or any recording of the session is allowed. Only the child/children invited can access the event
- Parents should provide an area that is as quiet as possible for the online session to take place
- It is the duty of parents/guardians to supervise children while they are participating online and to ensure any content they are submitting or audio visual contribution they are making is appropriate
- Children should be dressed appropriately e.g. no nightwear
- No eating during the activity.



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Guidelines for Children

- Follow the instructions of the facilitator during the event. These will include permission to speak to other attendees and the facilitator during the session. The facilitator will explain how the session will work at the beginning of the event.
- Participants are expected to behave in an appropriate, safe, respectful and kind manner online.
- Attendees who do not follow the facilitator's instructions will be asked to leave the session.

Please complete the following:

Parent/Guardian Name:	
Parent/Guardian Email:	
Child/Children's Name(s):	

I give permission for my child/children to participate in virtual events and activities provided by Offaly Library Service.

Parent/Guardian Signature _____

Date _____