



**OFFALY COUNTY COUNCIL  
COMHAIRLE CONTAE UIBH FHAILI**

Planning Department,  
Offaly County Council,  
Áras an Chontae,  
Charleville Road,  
Tullamore, Co. Offaly.

Telephone No. (05793) 57414  
Email: [planning@offalycoco.ie](mailto:planning@offalycoco.ie)  
Website: [www.offaly.ie](http://www.offaly.ie)



**APPLICATION FORM FOR A SECTION 57 DECLARATION  
Planning & Development Act 2000 (as amended)**

As an owner or occupier of a protected structure you are entitled under the Planning and Development Act 2000 (as amended) to make a written request to the Planning Authority to issue a Declaration as to the type of works which it considers would or would not materially affect the character of the structure or of any element (as set out in Section 57(3) of the Planning and Development Act 2000 as amended) of that structure.

In order to allow for consideration of this request, please supply the following information:

<b>1. Protected Structure Name/No.</b>	_____
<b>2. Address of Protected Structure</b>	_____ _____ _____ <b>Eircode:</b> _____
<b>3. Name of Applicant:</b>	_____
<b>4. Address for Correspondence (if different from above):</b>	_____ _____ _____ <b>Eircode:</b> _____

<b>5. Phone No.:</b>	_____
<b>6. e-mail address</b>	_____ _____
<b>7. Legal Interest in the site (e.g. owner or occupier)</b>	_____
<b>8. In the case where you are the occupier please state the name and address of the owner if known:</b>	_____ _____ _____ <b>Eircode:</b> _____
<b>9. Please state the current use of the structure (e.g. residential /commercial etc)</b>	_____ _____ _____
<b>10. Are you aware of any (1) previous planning application/s or (2) enforcement proceedings pertaining to this site? (If so, please supply details):</b>  _____  _____  _____  _____  _____	
<b>11.Details of the nature and scale of the development proposed (both internal and external)</b>  _____  _____	

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**I/We wish to apply for a Section 57 Declaration from Offaly County Council.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Daytime contact number** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_ **Eircode:** \_\_\_\_\_

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### GUIDANCE NOTES

- (i) Please note that the accuracy and relevance of the Declaration made by the Planning Authority is informed by the submitted information furnished by the applicant and any deviation from the information may require the re-consideration of the declaration.
- (ii) This application shall be accompanied by 2 copies of a site location map to the scale of 1:1000 clearly identifying the structure and boundaries to which the application refers (subject structure to be **outlined in red**, overall land holding to be **outlined in blue**).
- (iii) Drawings, plans, photos etc. which might facilitate the issuing of the Declaration may accompany this application.
- (iv) Please return completed application forms to: The Planning Department, Offaly County Council, Áras an Chontae, Charleville Road, Tullamore, Co. Offaly.
- (v) Any Declaration issued by the Planning Authority may be referred to An Bord Pleanála for review within 4 weeks of its issue, in accordance with the provisions of Section 57(8) of the Planning and Development Act 2000 (as amended).