



Offaly County Council

Creative Ireland Community Project – call for applications 2022

1. Introduction

Offaly County Council, with financial support from Creative Ireland, seeks to award grants of up to €5,000 to communities and artists working together to explore and present aspects of Offaly's heritage through varying art forms.

Heritage includes the following - monuments, archaeological objects, heritage objects including archives, architectural heritage, flora, fauna, wildlife habitats, landscapes, geology, heritage gardens and parks, inland waterways, folklore and local history.

Art can include any creative or interpretative expression (whether traditional or contemporary) in whatever art form, including; visual arts, theatre, literature, music, dance, opera, film, circus and architecture, and includes any medium within those art forms.

2. Context

Creative Ireland is the Government's Legacy Programme for Ireland 2016. The 2018-22 five-year Culture and Creativity Plan was adopted by Offaly County Council in December 2017 and can be viewed on <https://www.creativeireland.gov.ie/en/creative-communities/offaly>

The Creative Ireland Programme has collaboration at its heart – between central and local government; between heritage, arts, culture and industry; between artists, communities and policy makers– to facilitate a culture of creativity. This project, drawing together heritage, arts, libraries, communities and artists, ideally fits in with *Pillar Two of Creative Ireland, Enabling Creativity in Every Community*. See <http://creativeireland.ie/>. There is a vibrant library network in the county which can be utilised as a resource as part of this call.

3. Finance

- The value of these grants is up to €5,000 per project, inclusive of all costs, fees, transport, expenses, materials, insurance, services required and any VAT that falls due.
- All groups/ individuals awarded must have a valid Tax Clearance Number/access number, a bank account (not credit union) in the name of the group and an email contact.
- A detailed breakdown of costs associated with all elements of the project should be submitted.
- Grants will be awarded on the basis of a fixed price, and as such, all costs must be quoted (and clearly indicated) as a fixed price in Euro. No other amount over and above the negotiated amount will be paid.

4. Timetable

- The closing date for receipt of submissions is **noon on Friday 25 February 2022**

- Successful communities /artists will be notified by mid-March. The project must be completed with paper work submitted by the **end of October 2022**.

5. Selection Process

- The selection panel will include representatives of the Offaly Culture Team. For details see <https://www.creativeireland.gov.ie/en/creative-communities/offaly>
- We reserve the right to ask for clarity of information or to reconsider elements such as delivery procedures, budget, time schedule or any such factors deemed necessary for a successful outcome.
- We reserve the right not to proceed with any proposal under this invitation and consider other appropriate courses of action.
- The decision of the selection panel is final.

6. Assessment Criteria

This is a competitive process and your proposal will be assessed using the following criteria;

- Community Reach – estimate of target group and degree of contact. (25 marks)
- Demonstrating the dynamic of bringing an artistic approach to explore and communicate an aspect of heritage. (25 marks)
- Artistic quality, creativity and originality of the proposal presented, on a standalone basis, with reference to other competing applicants and in relation to the brief. (25 marks)
- Feasibility of the commission, such as time/budget/ and the track record of the community / artist to deliver (25 marks)

7. Contract Conditions

- All work activities must be carried out in accordance with current Health and Safety Guidelines and Legislation.
- The successful community groups/ artists will be required to provide regular updates to Offaly County Council.
- Offaly County Council will not be liable for any other expenses incurred by the community group/artists.
- Offaly County Council undertakes to use their best endeavours to protect confidential and commercially sensitive information provided by you in this application subject to the Council's obligations under Law and including the Freedom of Information Act, 2014. Should you wish that any of the information supplied by you should not be disclosed because of its sensitivity, you should, when providing the information, identify same and specify reasons for its sensitivity. If your application is successful the price will, as a matter of course, be available to the public outside of the scope of F.O.I. legislation.

Offaly County Council will consult with you about the release of confidential and commercially sensitive information before making decisions on any F.O.I. request received. If, having considered your views, Offaly County Council is of the opinion that the information should be released in the public interest; you will have the option of appealing the decision to the Information Commissioner. Please note that in the event that no information is identified by you as sensitive, with supporting reasons, then it is likely to be released in response to a request under the Freedom of Information Acts.

- Offaly County Council’s own Child Protection Policy requires that any project involving young people has the appropriate Child Protection Policies and/or certificates in place. We are unable to fund projects that do not have this assurance, therefore, it is the organisations responsibility to ensure that any person hired by them has the appropriate Child Protection Training.

8. How to Apply

Please submit by emailing one PDF document to creativeculture@offalycoco.ie. Please note the total maximum size for emails is 10 MB. It is the responsibility of the applicant to ensure that emails are received. You are advised to send a separate email without attachments to confirm the delivery of your submission. Do not assume it has arrived until you have a confirmation email!

The proposal should include:

- a. Application form as provided
- b. Additional information can be attached including engagement between the artist/s with the local community (max 1000 words/ up to 10 mb in size);
- c. Indication of how you propose to use the budget (for the purposes of establishing feasibility) include details such as artist’s fee and any other fees, other resources needed, transport/travel/ accommodation costs, production costs.
- d. Timescale breakdown – research / community contact / production / delivery
- e. Sample of work by artist/s (can include weblinks) and their CVs
- f. How the project can be delivered alongside Covid Guidelines

Please address your application to
Creative Ireland Open Call Community Project
email creativeculture@offalycoco.ie (max size per email 10MB)

For further enquires please contact email creativeculture@offalycoco.ie .