



## Offaly County Council Creative Ireland Creatives Practitioners Support Scheme Call for applications 2020

### Introduction

Offaly County Council have been awarded additional funding from Creative Ireland to support creatives in accessing the resources and materials needed to reassess and re-examine their ways of working and dissemination in response to the Covid-19 restrictions. Offaly County Council Creative Ireland are therefore in a position to award grants of up to €1,000 to creative practitioners working within the heritage and arts sector.

Heritage includes the following - monuments, archaeological objects, heritage objects including archives, architectural heritage, flora, fauna, wildlife habitats, landscapes, geology, heritage gardens and parks, inland waterways, folklore and local history.

Art can include any creative or interpretative expression (whether traditional or contemporary) in whatever art form, including; visual arts, theatre, literature, music, dance, opera, film, circus and architecture, and includes any medium within those art forms.

### 2. Context

Creative Ireland is the Government's Legacy Programme for Ireland 2016. The 2018-22 five-year Culture and Creativity Plan was adopted by Offaly County Council in December 2017 and can be viewed on

<https://www.creativeireland.gov.ie/en/creative-communities/offaly>

The Creative Ireland Programme has collaboration at its heart – between central and local government; between heritage, arts, culture and industry; between artists, communities and policy makers– to facilitate a culture of creativity.

### 3. Finance

- The figure will be dependent on the number of eligible applications received (maximum €1,000)
- All groups/ individuals awarded must have a valid Tax Clearance Number/access number, a bank account (not credit union) in the name of the individual / group and an email contact.
- A detailed breakdown of costs associated with all elements of the project should be submitted with copies of receipts.
- Grants will be awarded on the basis of a fixed price, and as such, all costs must be quoted (and clearly indicated) as a fixed price in Euro. No other amount over and above the negotiated amount will be paid.

#### **4. Timetable**

- The closing date for receipt of submissions is **noon on Monday 7 September 2020**
- All applicants will be notified of the outcome by mid-September. The project draw-down of funding must be submitted by the **end of October 2020**.

#### **5. Selection Process**

- The selection panel will include representatives of the Offaly Culture Team. For details see <https://www.creativeireland.gov.ie/en/creative-communities/offaly>
- We reserve the right to ask for clarity of information or to reconsider elements such as delivery procedures, budget, time schedule or any such factors deemed necessary for a successful outcome.
- We reserve the right not to proceed with any proposal under this invitation and consider other appropriate courses of action.
- The decision of the selection panel is final.

#### **6. Assessment Criteria**

This is a competitive process and your proposal will be assessed using the following criteria;

- Demonstration of your current practice and examples of your approach to explore and communicate an aspect of arts or heritage. (25 marks)
- Demonstration of the value this grant will have on your practice (25 marks)
- Quality, creativity and originality of the proposal presented, on a standalone basis, with reference to other competing applicants and in relation to the brief. (25 marks)
- Feasibility of the proposal, such as time/budget/ and the track record to deliver (25 marks)

#### **7. Contract Conditions**

- All work activities must be carried out in accordance with current Health and Safety Guidelines and Legislation.
- The successful applicants will be required to provide a report of spending to Offaly County Council.
- Offaly County Council will not be liable for any other expenses incurred.
- Offaly County Council undertakes to use their best endeavours to protect confidential and commercially sensitive information provided by you in this application subject to the Council's obligations under Law and including the Freedom of Information Act, 2014. Should you wish that any of the information supplied by you should not be disclosed because of its sensitivity, you should, when providing the information, identify same and specify reasons for its sensitivity. If your application is successful the price will, as a matter of course, be available to the public outside of the scope of F.O.I. legislation. Offaly County Council will consult with you about the release of confidential and commercially sensitive information before making decisions on any F.O.I. request received. If, having considered your views, Offaly County Council is of the opinion that the information should be released in the public interest; you will have the option of appealing the decision to the Information

Commissioner. Please note that in the event that no information is identified by you as sensitive, with supporting reasons, then it is likely to be released in response to a request under the Freedom of Information Acts.

- Offaly County Council's own Child Protection Policy requires that any project involving young people has the appropriate Child Protection Policies and/or certificates in place. We are unable to fund projects that do not have this assurance, therefore, it is the applicants responsibility to ensure that any person hired by them has the appropriate Child Protection Training.

## **8. How to Apply**

Please submit by email to [creativeculture@offalycoco.ie](mailto:creativeculture@offalycoco.ie). Please note the total maximum size for emails is 5MB.

It is the responsibility of the applicant to ensure that emails are received. You are advised to send a separate email without attachments to confirm the delivery of your submission. Do not assume it has arrived until you have a confirmation email! **The proposal should be compiled as one PDF and not to exceed 10 pages in total to include:**

- a. Details of the proposal including how you propose to use the funding and how it will change / benefit your current practice (max 500 words);
- b. Detailed budget on how you propose to use the funding (for the purposes of establishing feasibility) include details e.g. time, training fees, equipment and any other fees, other resources needed, transport/travel/ accommodation costs, production costs.
- c. Timescale breakdown – research / engagement / completion
- d. Sample of work and CVs

Please address your application to

Creative Ireland Creative Practitioners Support Scheme

email [creativeculture@offalycoco.ie](mailto:creativeculture@offalycoco.ie) (max size per email 5MB)

For further enquires please email [creativeculture@offalycoco.ie](mailto:creativeculture@offalycoco.ie) and we can call you to discuss as many of the Creative Ireland team are working remotely.