

**APPLICATION FOR A MORTGAGE ALLOWANCE FOR TENANTS / TENANT
PURCHASERS OF LOCAL AUTHORITY DWELLINGS**

- Please read all questions carefully and fill out the form in **BLOCK CAPITALS**
- Complete the statutory declaration and then sign the form.
- The completed form should be returned to the LOCAL Authority for the area in which the private dwelling is being purchased or built.
- You must also have form MAT2B certified by your Inspector of Taxes

1. Full Name(s) of Applicant(s) (a) _____

(b) _____

2. Family Aged 16 or over Under 16

3. Number of males in household

Number of females in household

4. Income

Gross income of (a) Applicant(s) (a) _____

(b) Spouse (b) _____

in previous Tax Year 20__ / 20 __

5. Details of the dwelling you are handing back to the Local Authority

(a) Address _____

(b) Name of Local Authority / Voluntary Body
to which you pay rent or purchase annuity _____

6. Details of dwelling you are purchasing or building

Address _____

(a) Is the dwelling

A house

Or

A flat

(b) Is the dwelling

New

Or

Previously occupied

(c) If new, are you

Purchasing the
Dwelling

Or

Having it built on your
own site

(d) Give date you entered into a contract to purchase or build the dwelling _____

(e) If building has started on your own site, give date on which the foundations were poured. _____

(f) Name and address of lending agency _____

(g) Amount of Loan _____

(h) If mortgage executed, give date of execution _____

(i) If you have already occupied dwelling, give date of occupation _____

(j) Contract Price of dwelling _____

(k) Will the dwelling be your normal place of residence? Yes No

THE FOLLOWING STATUTORY DECLARATION MUST BE MADE BY ALL APPLICANTS.

I/We declare that the information given by me/us for the purpose of obtaining the mortgage allowance is correct. I/We am aware of the conditions of payment for the allowance and I/We believe that these conditions are fulfilled.

I/We make this solemn declaration conscientiously believing the same true and by virtue of the statutory Declarations Act, 1938.

I/We authorise the Local Authority and the Minister for the Environment to make any enquiry's from official sources, as it or he may consider necessary to establish entitlement to the allowance.

Applicant's Signature: _____

*Declared before me by _____ who is / are personally known to me (or who is / are identified to me by _____ who is known to me) at _____ this _____ day of _____ 20 ____.

*To be completed by commissioner of Oaths / Notary Public Peace Commissioner / Member of Clergy / Garda Siochana.

Signature of Witness _____ Occupation _____ Date _____

Address _____

WARNING: Any person who has given false or misleading information for the purpose of obtaining an allowance renders him/herself liable to severe penalties.

Applicants must provide the local authority with such information as the authority may require in regard to location, layout etc. of the dwelling being purchased or built.

INSPECTOR OF TAXES CERTIFICATE

(in respect of Mortgage Allowance for Local Authority Tenants / Tenant Purchasers)

NOTES

- Please read explanatory notes MAT2B attached.
- This form must accompany completed application forms for Mortgage Allowance.
- MT2B – Part 2 should be completed if applicant is married or a joint application is made.

SECTION 1 To be completed in full by the Applicant. The builder’s details are available only from the builder and must be inserted before the form is sent to the Tax Office. The completion of Section 2 is necessary only where a new dwelling is being purchased or built.

Name: _____ Income Tax Ref No: _____

Address of Local Authority Dwelling: _____ Income Tax District: _____
Employer’s Registered No: _____

Address of dwelling being purchased / built _____

Is the dwelling

New Or Previously occupied

SECTION 2:

Name & Address of Main Builder

Income Tax Ref No: _____
VAT Registration No: _____
Tax District: _____

C2 Certificate Number

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OR

Tax Clearance Cert.
Expiry Date

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SECTION 3

I confirm that to the best of my knowledge that the information given above is correct any my tax affairs are in order.

Signature: _____

Applicant(s)

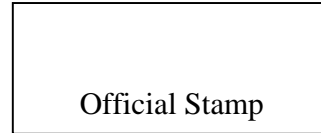
(Incomplete forms will not be certified by the Inspector of Taxes)

SECTION 4: To be certified by the Applicant's Inspector of Taxes

I hereby certify, in accordance with my records and to the best of my knowledge, that the applicant's Tax Reference Number quoted above is correct.

Signature: _____
(Inspector of Taxes)

Date: _____



SECTION 1 To be completed if applicant is married or if a joint applicant is made. The builder's details are available only from the builder and may be inserted before the form is sent to the Tax Office. The completion of Section 2 is necessary only where a new dwelling is being purchased or built.

Name of Spouse / Joint Applicant _____ Income Tax Ref No: _____

Address of Local Authority Dwelling. _____ Income Tax District: _____
Employer's Registered No: _____

Address of dwelling being purchased / built _____

Is the dwelling

New

Or

Previously occupied

SECTION 2:

Name & Address of Main Builder

Income Tax Ref No: _____
VAT Registration No: _____
Tax District: _____

C2 Certificate Number

--

OR

Tax Clearance Cert.
Expiry Date

--

SECTION 3

I confirm that to the best of my knowledge that the information given above is correct any my tax affairs are in order.

Signature: _____

(Applicant)

(Incomplete forms will not be certified by the Inspector of Taxes)

SECTION 4: To be certified by the Applicant's Inspector of Taxes.

I hereby certify, in accordance with my records and to the best of my knowledge, that the applicant's Tax Reference Number quoted above is correct.

Signature: _____
(Inspector of Taxes)

Date: _____

Official Stamp

EXPLANATORY NOTES

The Tax Certificate MAT2B – Part 1 must be completed by all local authority tenants / tenant purchasers wishing to apply for a Mortgage Allowance. Part 2 of the form must be completed if the applicant is married or if a joint application is made. It is the applicant's responsibility to have the form certified by the Inspector of Taxes before returning it to the local authority.

Income Tax Number

If your tax is dealt with under PAYE, please give your own Reference Number. These references can be obtained from the Notice of Tax Credits issued to you by the Tax Office or from your Employer.

Inspector's Certificate

The MAT2B Certificate will be certified by the Inspector of Taxes to whom you normally send your return of income. If you are not liable to income tax or you have not yet paid income tax in this country, you should send the form to the Inspector of Taxes for the district in which you reside. If you reside in the Dublin area, the form should be sent to:

**Inspector of Taxes
Dublin Information Section
1890 605090**

Married Couples or Joint Applicants

If two Inspectors of Taxes are involved, the Part relating to the spouse / joint applicant may be detached and forwarded separately to the appropriate Inspector of Taxes.