



**Comhairle Chontae Uibh Fhaili  
Offaly County Council**

**NOTIFICATION FORM**

**SITE ASSESSMENT IN ACCORDANCE WITH E.P.A CODE OF PRACTICE WASTEWATER  
TREATMENT AND DISPOSAL SYSTEMS SERVING SINGLE HOUSES ( p.e. ≤10)**

**1a.** Applicant Name:

**1b.** Assessors Name & Company

**2.** Contact Tel. No:

**3.** Site Address:

**4.** Address for Correspondence:

**5.** Email Address:

**6.** Date and Time of P & T and site characterisation test to be carried out.

**7.** Description of Proposed Development:

No of Sites: \_\_\_\_\_

**8.** Location of proposed dwelling:

**9.** Site Area (Acres / Hectares):

**10.** Has the site or any part of the site undergone percolation test by Offaly County Council:

Yes:

No:  If yes, please state reference number: \_\_\_\_\_

If yes, please outline what site improvement works/changes have been made prior to this application:

**11. Name and address of Landowner:** \_\_\_\_\_  
(Refer to attached form)

**12. Source of Water Supply for Proposed Development:** \_\_\_\_\_  
(Please tick appropriately)

Proposed bored well   
Existing well   
New public mains connection   
Existing public mains connection   
Group Water Scheme   
Name of Scheme \_\_\_\_\_

**13. Name of Public/Group Water Supply Scheme within 1KM (if applicable)** \_\_\_\_\_

Please note:

- Offaly County Council requires 2 weeks notice of test date
- Trial and test holes to be kept open for 4 weeks after the date of carrying out the test, unless otherwise advised by the Council.

**PLEASE ENSURE THAT THE FOLLOWING ARE ENCLOSED WITH YOUR COMPLETED NOTIFICATION, FAILURE TO DO SO WILL RESULT IN YOUR NOTIFICATION BEING RETURNED TO YOU.**

- **Proof of Suitably Qualified status – Assessors qualifications to complete assessment**
- **Evidence of Professional Indemnity of €1,000,000**
- **Written confirmation from the landowner confirming that :**
  - a. Council officials are permitted onto the lands for inspection/auditing purposes, and
  - b. That there are no livestock on the site or entry lands to the site for the duration of the site visits. (Template for Consent Form attached)
- **1 no. 6" Ordnance Survey Maps or 2 no. Discovery Series Maps.**
  - a. The proposed site must be outlined in red.
- **1 no. Site Location Maps of the area to be to a scale of 1/2500.**
  - a. The proposed site must be outlined in red, the north point indicated and the relevant Ordnance Survey Sheet number should be included.

- b. Access to the site and position of Site Suitability Assessment Site *Notice* (copy attached) should be clearly shown.
- c. The site location map must show all up to date development on adjacent sites within **250m radius**. It should include buildings, wells, septic tanks, proprietary treatment systems and percolation areas, streams and water courses denoting distances to relevant site.
- **1 no. Site Layout Plans to minimum scale of 1/500.**
  - a. The proposed site must be outlined in red, the north point indicated and it should show contours/ levels.
- If for exceptional reasons you wish to postpone or cancel the Site Suitability Assessment, a minimum of 1 working day's notice is required. For out of office hours, a message may be left at the following number 057 9357403.
- The completed Notification Form shall be submitted to Environment & Water Services Section, Offaly County Council, Áras an Chontae, Charleville Road, Tullamore, Co. Offaly

SIGNED: \_\_\_\_\_  
Applicant/Agent

Date: \_\_\_\_\_

<b><u>OFFICIAL USE ONLY</u></b>	
Is form satisfactorily completed:	Yes <input type="checkbox"/> No <input type="checkbox"/>
SIGNED: _____	DATED: _____

<b><u>OFFICIAL USE ONLY</u></b>	
<b>Assessment Notes:</b>	
SIGNED: _____	DATE: _____