

Pre-Planning Meeting (Single House)

In order to consult with a planner, there must be an interest in the site and intention to make a planning application.

To assist the pre-planning consultation process, the following documentation and information (if required) should be emailed to planning@offalycoco.ie in advance of your appointment;

- An outline of the site in **red** and the landholding in **blue** on a location map to a scale of not less than 1:1000 in built up areas and 1:2500 in all other areas, or such other scale as may be agreed with the planning authority before the meeting.
- Details of site size.
- Water source (public main / group water scheme / private well).
- Waste water (Connect to public service / treatment system on site).
- Details of proposal.
- Rough design of the proposed development.
- Details of connection to area, particularly if applying to build a house in a rural area.
- Your name, address & phone number.

The role of the planning officer in pre-planning consultations is to inform of procedures involved in making an application, relevant policies, objectives and legislation only. Any advice is given in good faith and without prejudice to the formal consideration of any subsequent planning application. Formal consideration of a planning application when lodged to the Planning Authority will be more extensive having full regard to legal issues, technical reports, third party submissions and other details that require consideration. No indication will be given at planning consultation stage of the outcome of any application as it lies outside the remit of the planning official's authority.